

## **Race Permit Proposal**

Please answer the following questions to the best of your ability. Contact Nathan at yourevent@ijams.org or at (865) 577-4717 ext. 135 for assistance.

- What date(s) are you looking at to host your event(s)? Please, include a
  tentative timeline of your event(s) with your proposal. This should include
  when coordinators will arrive, when the race(s) begin, expected time of last
  participant, award ceremony, when participants/coordinators will be leaving,
  etc.
- What is the approximate number of guests you are expecting? How much are you charging for participation?
- Are you wanting to use the Quarry or Visitor Center venues? What is your race route(s)? What type of event(s)/race(s) are you hosting?
- What do you need from Ijams and Ijams staff before your event(s)? During your event(s)?
- Will you be wanting add-ons for your event(s)? These can include animal ambassador guests, alcohol permit, Navitat ropes course packages, and more. Contact us to find out more exciting add-ons to really personalize your event!
- What will your set-up consist of? Are you needing to set-up the day before the race(s)?
- How will your event(s) be advertised/marketed?
- What goals are reached with your event(s)? Are you a nonprofit organization?

Send proposals to Nathan McGhee at yourevent@ijams.org